



R I V I E R A M A N A G E M E N T

# Maintenance Request

Date: ..... Unit Number: .....

Tenant Name: .....

Contact Number: .....

## Room requiring Maintenance:

- Bed       Lounge       Bathroom       Ensuite       Kitchen

Repair Required:.....  
.....  
.....

Do you require a light globe replacement?    Yes     No

If yes, where?

- Bed       Lounge       Bathroom       Ensuite       Kitchen

Can Riviera Management gain access during the day with our office set of keys?    Yes     No

If no, please specify what date and time is suitable .....  
.....

Signed:.....